

Kay Anderson

From: Kay Anderson
Sent: Monday, February 20, 2023 2:00 PM
To: Kay Anderson
Subject: RE: JAZB Board Appointments by the Johnson County Commissioner's Court

From: Ivy Peterson <Ivy.Peterson@cleburne.net>
Sent: Thursday, February 9, 2023 4:31 PM
To: Paula Reid <paular@johnsoncountytexas.org>; Christopher Boedeker <christopherb@johnsoncountytexas.org>
Cc: Ashley Dierker <adierker@toase.com>; Yessenia Rocha <yrocha@toase.com>
Subject: Board Appointments by the Johnson County Commissioner's Court

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Good afternoon Paula,
Thank you and Judge Boedeker for taking my call the other day. As discussed, the City respectfully requests the following be placed on an upcoming Commissioner's Court agenda:

- 1) Consider appointment of two members to the Cleburne-Johnson County Joint Airport Zoning Board (JAZB or Board)

On December 13, 2022, the City Council approved an updated master plan for the Cleburne Regional Airport. To implement the new master plan, one of the procedural and legal actions required by the Texas Department of Transportation-Aviation Division's guidelines is the adoption of an amended Airport Zoning Ordinance (aka, height-hazard ordinance). The plan includes an airport airspace map that extends into Johnson County jurisdiction and the procedure requires a Joint Airport Zoning Board (JAZB) consider and recommend approval of the ordinance.

The Board is a five-member board consisting of two (2) members being appointed by City Council, two (2) members appointed by the Johnson County Commissioner's Court, and (1) member appointed by the existing four (4) members to serve as Chair. The Board's duty is to review the height & hazard zoning ordinance, hold a public hearing, and consider recommendation to the jurisdiction(s) with zoning authority. This procedure was done in 1979-1980 and both the City and County created a Cleburne-Johnson County Joint Airport Zoning Board, appointed their respective members, and the Board completed the assigned project. Although the creation of the board was some time ago, no record has been found of it being dissolved and therefore is still in effect. The City is to consider their respective appointments at the February 14th meeting.

Coffman Associates, the City's consultant for the Airport Master Plan has outlined the procedural actions required for the adoption of the Airport Zoning Ordinance:

1. City Ordinance creating a Joint Airport Zoning Board (JAZB) and appointing city's representatives to that board. **(City created JAZB by Ordinance on 07/10/1979 and is attached)**
2. County Order creating a JAZB and appointing county's representative to that board. **(County created JAZB by Order on 07/13/1979 and minutes are attached)**
3. Oaths of office administered to members of the JAZB.
4. Election of 5th member of the JAZB who shall serve as chairperson of that board.
5. Oath of office administered to chairperson of the JAZB.
6. JAZB sets date of public hearing.
7. Notice of public hearing published in local newspaper(s).

8. Proof of publication collected for each newspaper.
Note: The above steps 7 & 8 should be repeated for each political subdivision affected by the zoning.
9. Notice of public hearing posted in city hall and county courthouse for each jurisdiction participating in the zoning.
11. Conduct public hearing.
12. Adopt zoning ordinance.
13. Attorney's certification.
14. Adopted ordinance filed with County Clerk.
15. Copy of procedural forms and adopted ordinance provided to each political subdivision participating in the zoning process.

Feel free to contact me or I've copied Ashley Dierker, the City Attorney, should there be any questions as to the procedures outlined above regarding the joint board.

Respectfully,



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